

AUDIT COMMITTEE	AGENDA ITEM No. 7
7 FEBRUARY 2011	PUBLIC REPORT

Cabinet Member(s) responsible:	Councillor Seaton, Cabinet Member for Resources	
Committee Member(s) responsible:	Councillor Collins, Chair of Audit Committee	
Contact Officer(s):	Steve Crabtree, Chief Internal Auditor	☎ 384 557

FEEDBACK REPORT

1. ORIGIN OF REPORT

This is a standard report to Audit Committee which forms part of its agreed work programme.

2. PURPOSE AND REASON FOR REPORT

This standard report provides feedback on items considered or questions asked at previous meetings of the Committee. It also provides an update on any specific matters which are of interest to the Committee or where Committee have asked to be kept informed of progress.

3. FEEDBACK RESPONSES

Feedback items are set out in the following appendices:

- **Appendix A** - items have been actioned and agreed at subsequent Audit Committee meetings.
- **Appendix B** – outstanding items, not yet actioned / agreed by Committee.

AUDIT COMMITTEE: RECORD OF ACTION TAKEN (COMPLETED / AGREED BY COMMITTEE)

MUNICIPAL YEAR: MAY 2010 - APRIL 2011

DATE ISSUE RAISED	SUBJECT / ITEM	AUDIT COMMITTEE COMMENTS	OFFICER RESPONSIBLE	ACTION TAKEN	SIGN OFF DATE																		
7 June 2010	Agenda Item 5: Fraud & Irregularity Annual Report 2009 / 2010	To provide figures of how many blue badge applications were being dealt with on a yearly basis.	Diane Baker	Blue badge statistics show that for the last full year, and the first 2 months of the new year: <table border="1" data-bbox="1310 523 1977 790"> <thead> <tr> <th></th> <th>2009 / 2010</th> <th>Apr'10-May'10</th> </tr> </thead> <tbody> <tr> <td>New Applications</td> <td>968</td> <td>121</td> </tr> <tr> <td>Renewals</td> <td>2,131</td> <td>325</td> </tr> <tr> <td>ISSUED</td> <td>3,099</td> <td>446</td> </tr> <tr> <td>Refused</td> <td>68</td> <td>4</td> </tr> <tr> <td>Total Applications</td> <td>3,167</td> <td>450</td> </tr> </tbody> </table>		2009 / 2010	Apr'10-May'10	New Applications	968	121	Renewals	2,131	325	ISSUED	3,099	446	Refused	68	4	Total Applications	3,167	450	28 June 2010
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28 June 2010	THERE WERE NO REQUESTS FOR FURTHER INFORMATION FOLLOWING THIS MEETING				6 Sept 2010																		
6 Sept 2010	Agenda Item: 10 Internal Audit Quarter 1 Progress Report	To provide further information regarding whether the limited assurance provided for a number of schools was down to a lack of evidence being available or rather something being wrong / missing.	Steve Crabtree	All schools had met the requirements of the Financial Management Standards in Schools with appropriate processes and procedures in place and were accredited. However, additional works carried out to determine how these were being followed identified a number of shortcomings which could not be evidenced.	27 Sept 2010																		
6 Sept 2010	Agenda Item: 12 Internal Audit Quarter 1 Progress Report	To implement actions in order to raise the profile of Internal Audit within members and the wider community.	Steve Crabtree	Discussions will be held with Democratic Services to look at providing information / training at other council committees, together with providing regular updates to members through the monthly bulletins.	27 Sept 2010																		
27 Sept 2010	THERE WERE NO REQUESTS FOR FURTHER INFORMATION FOLLOWING THIS MEETING				1 Nov 2010																		

AUDIT COMMITTEE: RECORD OF ACTION TAKEN (OUTSTANDING)

MUNICIPAL YEAR: MAY 2010 - APRIL 2011

DATE ISSUE RAISED	SUBJECT / ITEM	AUDIT COMMITTEE COMMENTS	OFFICER RESPONSIBLE	ACTION TAKEN	SIGN OFF DATE
1 Nov 2010	Agenda Item: 7 Annual Governance Statement	To provide a report highlighting a further breakdown of the sickness figures and not including long term sickness figures.	Steve Crabtree	A request has been submitted to Human Resources to obtain details for service areas.	

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